

NOTIFICATION

**Sub: Engagement of Paddy Purchase Officer(PPO) on contract basis
and process for application and selection**

The Government has decided to open more paddy purchase centers in the districts in KMS 2021-22 with the objectives of ensuring MSP to small and marginal farmers and to avert distress sale of paddy. In order to mitigate acute staff crisis in the field, for manning of those additional paddy purchase centers, Food & Supplies Department has decided to engage additional work force on contractual basis from the retired employees of Government or Government undertaking (both State and Central). Intending retired employees may submit their applications for the post of contractual Paddy Purchase Officers (PPO).

Details:

1. **Name of Post:** Paddy Purchase Officer(PPO)
2. **Nature of Engagement:** Contractual
3. **Period of Engagement:** One year from the Date of engagement
4. **When to apply:** The opportunity for application shall remain open till vacancy/requirement remain.
5. **Eligibility :** a) Service Type: Retired employees of Government or Government undertaking (both State and Central)
b) Group: A/B/C
6. **Age:** As on 01.10.2021 less than 64 years.
7. **Notice is available:** in <https://warehousingwb.com/ppo/> or in the link available in <https://food.wb.gov.in> and <https://procurement.wbfood.in>
8. **Consolidated monthly remuneration at the following rates:**
Group A – Rs. 18,000/-
Group B – Rs. 14,400/-
Group C – Rs. 12,000/-, or
the last pay minus pension whichever is lower.
9. **How to apply:** Application will be online & Format is available in portal mentioned in Para.7
 - a) Applicant is required to choose the option in top of the application format whether he is already engaged as PPO in current KMS or not.
 - b) Applicant will have to fill up all fields in the format.
 - c) Applicant will have to –
 - i) give his personal details including the date of birth,
 - ii) give their service details of the last service,
 - iii) upload his current photo in jpg/jpeg/pdf (size max-110KB),
 - iv) upload his signature in jpg/jpeg/pdf (size max-110KB),
 - v) upload his Pension payment order in jpg/jpeg/pdf(size max-500 KB),
 - vi) upload his EPIC/PAN/Aadhaar Card in jpg/jpeg/pdf (size max-500 KB),
 - vii) fill up details on prior experience as PPO (if any),
 - viii) flag the declaration/s as applicable.
 - ix) click submit button after putting the security code.

10. **Selection Process:** Selection of the applicants will be made on the basis of Interview and relevant experience, by the **District Selection Committee** of the concerned district maintaining due formalities in regard to contractual engagement of retired Govt./ semi-Govt. employees.

That District Selection Committee will be constituted by 3(three) members headed by ADM (Food) of the District, Deputy Magistrate to be nominated by the District Magistrate Office and the District Controller, Food & Supplies(DCF&S) will act as the Member Convener of this Committee.

District Controller as convener of the committee will prepare a pool of eligible applicants in respect of concerned district from the portal and arrange for periodic interview (monthly) of the intending applicants. DCF&S will engage the required number of selected PPOs from the pool after getting the approval of DDP&S and the rest pool will be shared with MD,WBECSC and MD,BENFED to choose the PPO as per their requirement for CPCs to be established by them.

11. Job description:

- i) Selected applicants will have to work, as Purchase Officer (P.O.)/Disbursement Officer (D.O.) in the Government Procurement Centres (CPCs in Kishan Mandi, RIDF godown etc.) of the districts run by the District Controller, F&Ss (DCF&S)/ CMR Agencies like WBECSC Ltd. and BENFED.
- ii) Purchase Officers will be responsible for purchasing of paddy from the farmers as per guidelines of the Government.

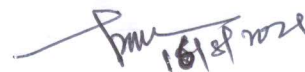
Selected applicants will have to undergo training programme before the commencement of their assignment.

Mere submission of application will not be a matter of right for the applicant to claim for engagement in the Department.

Decision of the Authority will be final and binding on the applicant.

Authority reserves the right to cancel any such engagement at any point of time during continuance of service of such engaged employee without assigning any reasons.

This has the approval of the competent authority.

Handwritten signature and date: 16/8/2021

Joint Secretary to the Government of West Bengal
Food & Supplies Department

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No. 2701/1(15)-FS/O/Sectt/Food/4P-15/2021

Dated: 16/08/2021

Copy forwarded for information and taking necessary action to:-

1. The Managing Director, BENFED.
2. The Managing Director, WBECS Ltd.
3. The Director, Directorate of DDP&S, F&S Department.
4. The Director of Rationing, F&S Department.
5. The Director of Finance, F&S Department.
6. The Director, Directorate of I&QC, F&S Department.
7. The Special Secretary (IT & Budget), F&S Department.
8. The Additional Secretary (Reforms Cell), F&S Department.
9. District magistrates(All).
10. District Controller of Food and Supplies (All).
11. Deputy Director Rationing(All).
12. The P.S. to the Hon'ble MIC, Food & Supplies Department.
13. The P.A. to the Hon'ble MoS to the Govt. of West Bengal, Food & Supplies Dept.
14. The P.A. to the Secretary to the Govt. of West Bengal, Food & Supplies Dept.
15. Guard File.

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16/8/2021

Joint Secretary to the Government of West Bengal
Food & Supplies Department